



PUBLIC NOTICE

RE- OPENING OF SALES OFFICES

APPOINTMENT AND PRE-ORDER SYSTEM ONLY

The Agricultural Services Division (ASD) is pleased to advise that our Sales Offices will be opened from **Wednesday 23rd June 2021**, with the implementation of an **Appointment and a Pre-Order System** for our customers.

In order to facilitate this process, while adhering to COVID- 19 Protocols, the following guidelines should be followed by persons to assist with a seamless transaction at all our locations:

- Appointments & Pre-Orders will be conducted via phone or online in respect of that particular Sales Office
- ONLY one person per household will be allowed on the compound at any of the sales locations
- No children or minors would be permitted on the compound of the Sales Offices
- Commodities would be sold based on availability and limited to quantities
- ASD Sales Offices, Locations, Contact Information and Opening Hours are listed below

Scheduling an Appointment and to Pre-Order Commodities

Step 1 First, select the Sales Office location below convenient to you

Step 2 Schedule an appointment and pre-order your purchase by

➤ **Phone:**

- Kindly review the commodities in stock, by clicking on the link to “**ASD Commodity Availability List**” and to select your items.
- Contact the related Sales Office to schedule your appointment date and to order your selected commodities
- or

➤ **Online:**

- Click on the “**Appointments/ Order Form**” link under your preferred location, listed below
- Fill out the Online Order Form and submit
- An Officer from the ASD will subsequently confirm your appointment date and order via email or phone within three (3) working days.

Step 3 Persons visiting the selected Sales Office on their appointment date must present a valid photo Identification (ID).

Step 4 All COVID-19 protocols instituted by the ASD must be adhered to while conducting business at its Sales Offices. Persons who do not comply with these measures will not be facilitated on the day.

SALES OFFICES Agricultural Services Division

<p>La Reunion Plant Propagation Station, Centeno Opening hours: 8.00 am to 2.00 pm Email: lrppsasd@gmail.com</p> <p>Tel: 642-4188/ 8200</p> <p>LINK below for Appointment /Order Form (LRPPS) https://bit.ly/2TFxpp2</p>	<p>St Augustine Nurseries, Curepe Opening hours: 8.00 am to 2.00 pm Email: staugustinenursery.sales@gmail.com</p> <p>Tel: 662- 2692/ 645- 6552 (Ext 1244)</p> <p>LINK below for Appointment /Order Form (SAN) https://forms.gle/3YdnqwYUU3Zok3t78</p>
<p>Marper Farm, Manzanilla Opening hours: 8.00 am to 12.00 noon Email: marperfarms.gov.tt@gmail.com</p> <p>Tel: 642-4188/ 8200 (Temporary)</p> <p>LINK below for Appointment /Order Form (MF) https://bit.ly/3xoJe1C</p>	<p>National Seed Bank, Chaguaramas Opening hours: 8.00 am to 12.00 noon Email: thenationalseedbank@gmail.com</p> <p>Phone: 220 6253 (Ext 4242)</p> <p>LINK below for Appointment /Order Form (NSB) https://forms.gle/kN5mmn4DZivBf47v8</p>
<p>LINK below for “ASD Commodity Availability List”</p>	

Note: Business Days are from Mondays to Fridays except on Public Holidays

Thanking you for your cooperation and do enjoy your purchasing experience.
Please continue to stay safe and healthy.

Director, Agricultural Services Division