

**MINISTRY OF AGRICULTURE, LAND AND FISHERIES  
AGRICULTURAL INCENTIVE PROGRAMME**

<b>Incentive Classification</b>	<b>For Official Use Only</b>		
	<b>Application Number</b>	<b>Incentive Code</b>	<b>Tranche no.</b>

**1. Data on applicant**

**1.1 Type of Applicant**

001 Individual       002 Partnership       003 Cooperative       004 Company

005 Other       Specify:

**1.2.1 Personal and Contact Data on Individual Applicant**

<b>First Name</b>	<b>Surname</b>	<b>Middle Name</b>	<b>aka</b>	<b>Electoral ID/PP/ DP#</b>
-------------------	----------------	--------------------	------------	-----------------------------

<b>Date of Birth</b>	<b>Phone 1</b>	<b>Phone 2</b>	<b>Email Address</b>
----------------------	----------------	----------------	----------------------

**1.2.2 Personal and Contact Data on Business and Authorized Persons**

<b>Business Name</b>	<b>Phone</b>	<b>Email Address</b>
----------------------	--------------	----------------------

<b>Authorized persons</b>	<b>First Name</b>	<b>Surname</b>	<b>Electoral ID/PP/ DP#</b>

**1.3 Individual Applicant's/ Business Address**

<b>km/ MM/ LP/ Lot/ House#</b>	<b>Road/Street/ Trace</b>	<b>Town/ Village/ Settlement</b>	
<b>Detailed Directions</b>		<b>County</b>	

**1.4 Main Holding Address**

<b>km/ MM/ LP/ Lot/ House#</b>	<b>Road/Street/ Trace</b>	<b>Town/ Village/ Settlement</b>	
<b>Detailed Directions</b>			

<b>District</b>	<b>County</b>	<b>Region</b>
-----------------	---------------	---------------

<b>UPIN</b>	<b>GPS co-ordinates</b>
-------------	-------------------------

**1.5 Total Holding Size**

Parcel #	Address	Ha
01		
02		
03		
04		
05		

**1.6 Registration Numbers**

<b>FRP#</b>	<b>Company</b>	<b>Co-operative</b>	<b>Apiary</b>
<b>Fisheries</b>	<b>Service Provider</b>	<b>Agro processing</b>	<b>NAMDEVCO</b>

**2.0 Supporting Documents**

2.1 Proof of interest in land

2.1.1 Ownership documents

Deed of ownership	<input type="checkbox"/>	Deed of Lease	Current Rent and Tax receipts	<input type="checkbox"/>
Current Land Tax Receipts	<input type="checkbox"/>	Agricultural state land occupancy approval		<input type="checkbox"/>

**2.1.2 Authorization to use and other supporting documents**

Power of attorney	<input type="checkbox"/>	Letters of Probate	<input type="checkbox"/>	Letters of Administration	<input type="checkbox"/>
Letters of Comfort	<input type="checkbox"/>			Annual Rent and Lease Receipts	<input type="checkbox"/>
Declaration conferring rights to occupy	<input type="checkbox"/>			CEC documents with details	<input type="checkbox"/>
Declaration of rights to occupy (undisturbed occupancy)				<input type="checkbox"/>	

Other - Specify

**2.2 Other property documents related to incentive claim (details)**

Bills					
Receipts					
Certified Copy of Ownership	<input type="checkbox"/>	Inspection Certificate	<input type="checkbox"/>	Technical Details for Ponds	<input type="checkbox"/>
Farm Business Plan	<input type="checkbox"/>	Contract/ Client Endorsement	<input type="checkbox"/>	Other	<input type="checkbox"/>





## 7.2 Health and Safety

Chemicals Used	Score	Key		Description Details and/ or Advice Given
Herbicides		A	Excellent- Applies rigorous GAP/ GMP standards	
Fungicides		B	Good- tendency towards GAP/ GMP approach	
Insecticides		C	Fair- Judicious use of chemicals without GAP/GMP standards	
Fertilisers				
Medication		D	Unacceptable- Inappropriate use.	
Other				

## 7.3 Environmental Preservation and Conservation

Measures	Score	Key		Description Details and/ or Advice Given
Farm waste disposal system		A	Good- rigorous application of environmental policy requirements	
Drainage system		B	Fair- minimal application of environmental policy requirements	
Soil conservation measures		C	Unacceptable- consideration for environmental preservation and conservation	
Water conservation				

## 7.4 Farm Record Keeping

Records	Score	Key		Description Details and/ or Advice Given
Primary records of bills, receipts & wages		A	Good- All records suggest formal approved records keeping procedures	
Income and Expenditure Records		B	Fair- Tending towards formal approaches	
Production Records		C	Unacceptable- No evidence of formal record keeping	
Forecast & Production				
Cost of Production				

## 8. Other Proof of Interest in property on farm documents

Records	Tick, if seen	Description
Bills and receipts ( Purchases & Sales)		
Certificate of ownership (Vehicle & Equipment)		
Certificate of ownership (Livestock )		

**Documents submitted shall establish the association between the applicant and the business of the farm**

